

Initial Equalities Screening Record Form

Date of Screening: 08/02/2023	Directorate: Place, Planning and Regeneration	Section: Highways and Transport	
1. Activity to be assessed	Award of new supported bus services contract.		
2. What is the activity?	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input checked="" type="checkbox"/> Service <input type="checkbox"/> Organisational change		
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing		
4. Officer responsible for the screening	Phillip Burke		
5. Who are the members of the screening team?	Phillip Burke, Stuart Jefferies		
6. What is the purpose of the activity?	The award of a new, like-for-like, contract for a network of supported bus services serving Bracknell and surrounding areas.		
7. Who is the activity designed to benefit/target?	The activity will directly affect users of the above mentioned bus services.		
Protected Characteristics	Please tick yes or no	Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data
8. Disability Equality – this can include physical, mental health, learning or sensory disabilities and includes conditions such as dementia as well as hearing or sight impairment.	Y	N ✓	No impact anticipated. As there is no change to the service being offered, no impact on this protected group is anticipated.
9. Racial equality	Y	N ✓	No impact anticipated. As there is no change to the service being offered, no impact on this protected group is anticipated.
10. Gender equality	Y	N ✓	No impact anticipated. As there is no change to the service being offered, no impact on this protected group is anticipated.

11. Sexual orientation equality	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
12. Gender re-assignment	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
13. Age equality	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
14. Religion and belief equality	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
15. Pregnancy and maternity equality	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
16. Marriage and civil partnership equality	Y	N ✓	No impact anticipated.	As there is no change to the service being offered, no impact on this protected group is anticipated.
17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders, armed forces communities) and on promoting good community relations.	No impacts anticipated.			
18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	n/a			
19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	n/a			
20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	Y	N ✓		

21. What further information or data is required to better understand the impact? Where and how can that information be obtained?	Data could be obtained from existing bus users to provide data on protected characteristics where it is not currently available.		
22. On the basis of sections 7 – 17 above is a full impact assessment required?	Y	N ✓	From the data available, the analysis of that data, and the alternative options available, it is not considered a full impact assessment is required.
23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			
Action	Timescale	Person Responsible	Milestone/Success Criteria
<p>The Council will communicate any future changes to bus services as widely as possible, giving as much notice as possible, and highlighting alternative transport options available.</p> <p>The Council will provide a proportion of Shared Prosperity funding to the Ark to support their volunteer car schemes to serve Bracknell Forest residents.</p>	<p>Before any changes to service is implemented</p> <p>Over the next three years</p>	<p>Transport Strategy team</p> <p>Transport Strategy Team with support from Community Engagement and Equalities</p>	<p>Bus users are aware of the changes and the options available to them. Measured by the number of enquiries to Customer Services from residents who are not aware of changes.</p> <p>All Borough residents have access to a volunteer car scheme.</p>
Questions relating to discrimination will be included in any future passenger information gathering exercise.	Ongoing	Transport Strategy	Questions are included in future surveys/consultations
24. Which service, business or work plan will these actions be included in?	Highways and Transport		
25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?			
26. Chief Officers signature. Neil Mathews, Assistant Director: Highways & Transport	Signature: 		Date: 8/02/23